

**EAST BRIDGFORD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY, 7TH NOVEMBER 2011
AT 7.30 PM IN THE METHODIST CHAPEL**

Present: Chairman - Cllr G Powell; Vice Chairman - Cllr J Turner
Cllrs D Atkins, P Bancroft, P Clarke, K Greason, D Meylan, N Hall, R Hunt
and T Strutt

Also present: Mrs J Barlow (Clerk); Mrs P Norman (Deputy Clerk)
Miss K Ashton; Mr H Buchan; Mr I Grindrod

1. To make Declarations of Interest in any matter on the agenda

Cllr Strutt declared an interest in agenda item 14 as she now sits on the East Bridgford Parochial Church Council.

2. To receive apologies for absence

Cllr Hunt would be late arriving at the meeting due to family illness and Cllr Lawrence had to attend a meeting at RBC.

The Chairman adjourned the meeting and brought forward agenda item 5.

5. To receive Public Comment

5.1 Harry Buchan asked the Parish Council when the football goal on the playing field would be re-instated and the Clerk reported that NCC had advised that all the fencing is now in stock and they will be meeting with the installers this week. The Chairman thanked Harry for coming to the meeting.

5.2 An email from Ian Grindrod had been circulated expressing his concerns about the problems arising from a resident's horse box which is regularly parked outside his property on Main Street and which is parked illegally at night as it does not display any lights. Mr Grindrod said that he had spoken to the owner of the horse box and also reported it to the police but no action seems to have been taken. It was discussed that it was creating an obstruction and causing a hazard for traffic turning out of Cross Lane and also Mr Grindrod's property. ***It was proposed by Cllr Bancroft that a letter be sent to the Police advising them of the problem and asking that they take appropriate action, seconded by Cllr Atkins and all in favour. Action: The Clerk to send a letter to the Police, with a copy to Mr Grindrod.***

The Chairman reconvened the meeting.

3. To consider the minutes of the Parish Council meeting held on 3rd October 2011 and when approved to sign them as a true record

Cllr Meylan asked that item 4.15 be amended to include that he had stated that individuals who were not in favour of a shoppers' bus being routed through the village could write directly to Premiere. ***It was proposed by Cllr Atkins that subject to this amendment the minutes be approved and signed, seconded by Cllr Bancroft and all in favour.***

4. To receive reports on matters arising from the minutes and answer questions from Councillors

4.1 Friends of Springdale Wood: The Chairman reported that dates for two meetings had been arranged and advertised in the Village Magazine. Cllr Atkins said that he hoped to be able to go along to the meetings.

- 4.2 Springdale Wood Sign: This has still not been repaired and the Clerk will chase the Woodland Trust about it. **Actions: (1) Clerk to chase the Woodland Trust; (2) Cllr Bancroft to add to the list of outstanding matters.**
- 4.3 New litter bin by the seat at the end of Haycroft Way: This has not been put in yet but Cllr Hall reported that Bill Marshall has been asked to do the work.
- 4.4 Removal of hedge to provide vehicular access to the playing field: The Clerk reported that NCC have written to the resident advising that NCC will not allow vehicular access to the property from the playing field.
- 4.5 Ongoing maintenance of the playground: **(i)** Cllr Turner reported that some remedial works have been carried out to the top end of the playing field, the entrance and in front of the Pavilion but there is more work to be done. The zip wire stop is now positioned in accordance with the manufacturer's instructions and a RoSPA inspection is to be arranged. Cllr Bancroft handed Cllr Turner a list of outstanding issues with the playground which need to be resolved. **(ii)** Cllr Bancroft reported that he has not yet met with Brian Crossland to agree what maintenance equipment is required but will arrange to meet him. **(iii)** It was reported that a motorbike has been seen on the playing field and Cllr Turner asked anyone who sees it to report the matter to the Police.
- 4.6 Living Christmas Tree to be donated by Balfour Beatty: The Clerk reported that she has not heard when this will be provided.
- 4.7 Electricity sub-station on the playing field: This has been repainted.
- 4.8 Provision of football goal and surrounding netting: As discussed during Public Comment, NCC should be arranging to put this up shortly.
- 4.9 Concrete slab at Car Park entrance: This has not yet been replaced but Cllr Hall confirmed that Bill Marshall has been asked to do this.
- 4.10 Replacement UPVC windows at a property on Main Street: The Clerk reported that she had checked with RBC and planning permission had not been required.
- 6. To receive the Chairman's Report**
- 6.1 The Chairman asked that a letter be sent to Diane Townsend, the Chairman of the Garden Club, to thank members for taking over the tending of the flower beds at the bottom of Haycroft Way. **Action: Clerk to send a letter to Mrs Townsend.**
- 6.2 The Chairman asked that a letter be sent to the new Rector to welcome him to the village. **Action: Clerk to send a letter to the Rector.**
- 6.3 The Chairman reported that a resident had complained about bad language on the football pitch. **Action: The Chairman will speak to the Football Club at the Sports Club meeting about this and also remind them to make sure that any litter is removed from the pitches at the end of matches.**
- 6.4 The Chairman reported that the bridleway behind the Tomlinson's property had been blocked by a horse box. **Action: Clerk to send a letter to the owners advising that this matter had been brought to the Parish Council's attention and asking that the bridleway is kept clear.**
- 6.5 The Chairman reported that there are some potholes at the junction of Browns Lane and College Street. **Action: Clerk to ask NCC to repair the potholes.**
- 6.6 The Chairman reported that RBC had acted very promptly in removing the offensive graffiti from the skateboard ramp but unfortunately had broken the lock on the gate when gaining access to the playing field. **Action: Cllr Hall to buy a new lock and let RBC have a new key.**

6.7 The Chairman reported that he had worn the Parish Council's Chain of Office when he had recently attended the Bingham Civic Service, the Mayor's Reception and the installation of the new Rector. He will also wear this when he lays the poppy wreath on behalf of the Parish Council on Remembrance Sunday.

6.8 The Chairman reported that he had received a letter asking for a contribution towards a proposed memorial at Newton to commemorate the Royal Air Force at Newton. **Action: Agenda item for December meeting.**

Cllr Hunt joined the meeting.

7. To consider and make recommendations on planning applications and receive RBC decisions

7.1 Planning Applications

11/01484/LBC: Mrs Bibby, 18 Cherryholt Lane. Demolition of part of building. It was agreed that as a Listed Building this should be reinstated and not demolished. **It was proposed by Cllr Turner that an objection be made, seconded by Cllr Hunt and all in favour.**

11/01192/FUL: Mr R Allen, 105 & 107 Main Street. Two storey rear extension with accommodation in roof space. Single storey rear extensions. **It was proposed by Cllr Atkins that there be no objection, seconded by Cllr Turner and all in favour.**

7.2 RBC Decisions

11/01080/EXT: Mr E Tarbatt, Bridgford Garden Centre. Replacement garden centre with car park and access road, wildlife area and lake; demolition of existing garden centre. Outline permission granted (PC did not object)

11/01162/FUL: Mr R Crafts, 103 Kneeton Road. Two storey and single storey front extensions. Permission granted (PC did not object)

11/01208/FUL: Dr A Ravenscroft, 3 Malthouse Court. Single storey side extension. Permission granted (PC did not object).

11/01290/FUL: Mr R Wilson, 22 Kneeton Road. Single storey extension. Permission granted (PC did not object).

11/01292/LBC&
11/01292/FUL Enterprise Inn, Reindeer Inn, Kneeton Road. Smoking canopy (retrospective). Permission granted (PC did not object)

7.3 RBC Notifications

TPO not being made:

19 Browns Lane, reduce height of 6 silver birch

11 Mill Gate, reduce height of 2 silver birch

8. To receive the RFO's Report

8.1 To receive the Statement of Account: 29th September - 31st October 2011

<u>Balances</u>	<u>£</u>
Bank of Scotland current a/c	4,875.77
Bank of Scotland 30 day deposit a/c	73,075.14
Bank of Scotland - Playground deposit a/c	0.00
Bank of Scotland - Playground current a/c	<u>8,032.71</u>

In October 2011 the Parish Council was fully reimbursed for the monies paid out on behalf of the playground project.

85,983.62

Receipts: 29th September - 31st October 2011

	<u>£</u>
Bank of Scotland 30 day deposit - interest	10.82
Bank of Scotland 30 day deposit playground - interest	0.00
Bank of Scotland current a/c - gross interest	0.94
Bank of Scotland current a/c playground- gross interest	0.00
Kingfisher Wharf - rent due Sept 11	1,000.00
EB Tennis Club - final loan repayment	500.00
EB Sports Club - reimburse costs of new carpets at Pavilion	1,818.50
	<u>3,330.26</u>

8.2 To approve and sign the Schedule of Payments

Supplementary Payments - October 2011

		<u>£</u>
Cllr N Hall	Audit fees	1,050.00
	Reimburse cost of plants for troughs	9.50
		<u>1,059.50</u>

Payments - November 2011

		<u>£</u>
BT	Phone bill qtr to 10/10/11	69.67
Cllr G Powell	Reimburse cost of keys to field	2.25
Royal British Legion	Poppy Appeal	35.00
Notts Footpaths Preservation Society	Subscription	5.00
Mrs J Barlow, Clerk	Net salary £596.60; expenses £2.67 (Oct 11)	599.27
Mrs P Norman, Deputy Clerk	Net salary (Oct 11)	42.60
Mr B Crossland	Casual labour and litter collection (Oct 11)	350.00
RBC	Recharged election expenses	40.74

1,144.53

RESOLVED: To accept the Supplementary Schedule of Payments for October and the Schedule of Payments for November. Proposed by Cllr Atkins, seconded by Cllr Greason and all in favour.

8.3 To receive the RFO's Report

8.3.1 The RFO reported that Alan Hopwood has carried out the internal audit and agrees with the recommendation made by the auditors that the Parish Council should review the effectiveness of its internal audit process at least once a year and that this item should be included on the agenda at the meeting each year when the Annual Financial Statements are approved.

8.3.2 The RFO reported that she will be doing the budget and precept calculations and an Executive & Policy Committee meeting will be arranged to review them.

8.3.3 The RFO reported that the Parish Council has been reimbursed for all the monies paid out on behalf of playground project. Cllr Turner confirmed that the retention will not be released until all the outstanding issues have been dealt with and he will let the Clerk have an update of the expenditure and the retention to be held.

9. To discuss the offer from Premiere Travel to route a weekly shoppers' bus through the village

The letter received from Premiere Travel had been circulated to Councillors. Cllrs Strutt and Bancroft said that they believed that many residents who use a supermarket also support the local shops. Cllr Meylan stressed the importance of the village shops and the valuable service they offer to many residents, particularly the elderly and said that a lot of residents use the Post Office as a bank. ***It was proposed by Cllr Hall that Premiere Travel be advised that there have not been sufficient requests to support the offer to route a weekly shoppers' bus through the village, seconded by Cllr Meylan and the majority in favour.*** A recorded vote was requested:- Cllrs for the proposal - the Chairman and Cllrs Atkins, Greason, Hall, Hunt and Meylan; Cllrs against the proposal - Cllrs Bancroft, Clarke, Strutt and Turner.

10. To further discuss the offer of a memorial bench for the village

Cllr Strutt advised that Mr Mason would like to donate the bench next Spring. He would like it to be placed near to the playground and had suggested a site between the WI Hut and the end of playground fence.

11. To discuss celebrations for the Queen's Diamond Jubilee and Olympic Event planning

11.1 The dates for the Olympics are 27th July to 12th August 2012 and the Chairman reported that details of the route of the Olympic Torch had been released and it will be passing through Radcliffe on Trent on June 28th. He had spoken to the Chairman of the Horticultural Show and the theme for next year's Show is to be the Olympics. Cllr Strutt said that she is not aware yet of any events being planned by the School but is sure that they will be arranging something.

11.2 The Queen's Diamond Jubilee weekend is 2nd - 5th June 2012. The officially suggested date for street parties is Sunday 3rd June and beacons are to be lit across the country on 4th June.

11.3 It was agreed that an article be put in the Village Magazine asking residents and village organisations to let the Parish Council know if they have any suggestions or are planning any events to commemorate either the Olympics or the Diamond Jubilee and whether there are any volunteers to form a group to take on the organisation of a village celebration. A suitable commemorative feature for the village should also be considered. ***Action: Agenda item for January 2012.***

12. To receive a report on the allotments

Cllr Hall reported that some of the allotments are in a poor state and he had received a letter from one of the tenants advising that she wishes to give up the allotment. ***It was proposed by Cllr Turner that a letter terminating the tenancy be sent to the tenant of 16a and a warning letter be sent to the tenant of 5b. In addition, the tenant of number 11 be asked to relinquish half of his allotment as the Parish Council think that he is struggling to maintain it, seconded by Cllr Hall and all in favour. Action: Clerk to send letters to tenants.***

13. To consider a request from St Peter's School for a contribution to the DARE programme

The Chairman reported that the cost for running the DARE Drugs Awareness course this year is £784 and last year the Parish Council had made a contribution of £377, being half the cost of the course. ***It was proposed by Cllr Greason that a contribution of £400 be made towards the DARE programme, seconded by Cllr Meylan and all in favour.***

14. To consider a request from St Peter's Church for a contribution to the cost of clock repairs

The Clerk reported that a letter had been sent to the Parochial Church Council asking for a copy of their Accounts and for further quotations for the repairs if they want the Parish Council to consider their request for a contribution towards the cost, but a reply had not been received. ***It was proposed by the Chairman that a further letter be sent to the Parochial Church Council advising that the matter will be considered at the next Parish Council meeting if the further information requested has been provided and the majority in favour. Action: Clerk to write to the Parochial Church Council.***

15. To discuss parking problems reported on Main Street

This matter had been discussed during Public Comment.

16. To agree dates for Parish Council Meetings in 2012

The following dates were agreed for the monthly Parish Council meetings:-

9th January, 6th February, 5th March, 2nd April, 30th April (May meeting), 28th May (June meeting), 2nd July, 6th August, 3rd September, 1st October, 5th November and 3rd December.

The Annual Parish Meeting will be held on 19th April.

17. To receive a report on matters on the monthly list of outstanding issues

17.1 Sign board at the Toll Bridge: A drawing showing a first draft design for the sign board is to be circulated to Councillors for their comments and suggestions. Cllr Hunt has spent £45 so far in respect of photographs for the sign board.

17.2 Parking restrictions/yellow lines: Parking restrictions in Rushcliffe are still being reviewed.

17.3 Butt Lane Footpath: It was reported that NCC have cleared the ditches and vegetation and they will be making good the surface with tarmac.

17.4 Sports Club Licence: Cllr Turner apologised for the delay in dealing with this. He will arrange to speak to NCC as soon as he can but advised it may be some time before he is able to progress the matter.

17.5 Replacement gates on Butt Field at College Street and by the WI Hut: The quotation from Bill Marshall for the College Street gates has been forwarded to NCC but nothing further has been heard yet. One of the metal gates by the WI Hut is still fixed to the gatepost and the other loose gate has been placed next to it and Cllr Hunt said that he is happy to remove and store them on behalf of the Parish Council.

17.6 Notice board at the Medical Centre: The Clerk reported that NCC have advised that the new notice board will be installed shortly. ***Action: Chairman to speak to the Medical Centre to check on the position for the notice board.***

17.7 New village name signs: The Clerk reported that NCC will be looking at these in the next financial year and will be sending further information. They have asked whether the Parish Council would wish to be actively involved in the design of the signs.

18. To consider whether there are any consultation issues arising from the agenda

Residents are to be consulted about what events they would like to arrange to celebrate the Olympics and Queen's Diamond Jubilee in 2012.

19. To receive reports from Committees

There were none.

20. To receive and consider reports from the Clerk

A copy of the Clerk's Report had been circulated prior to the meeting:-

- 20.1 Diamond Jubilee Beacons - letter re beacons for Jubilee celebrations
- 20.2 Mayor's Secretary - invitation to Mayor's Reception, 3/11/11 at 7.30 pm
- 20.3 NALC - AGM Agenda 16/11/11
- 20.4 NCC - letter re developing a Notts approach to localism
- 20.5 Newark & Sherwood DC - letter/CD re Local Development Framework - allocations and development management options. Consultation report and consultation on landscape character assessment supplementary planning document
- 20.6 Notts Building Preservation Trust - letter re AGM on 2/11/11
- 20.7 Notts Community Foundation - Surviving Winter Appeal
- 20.8 Notts Fire & Rescue - consultation on fire cover in Rushcliffe
- 20.9 Notts Fire & Rescue - Queen's Diamond Jubilee Beacons. Information pages and contact names if participating
- 20.10 Notts Footpaths Preservation - Chairman's Report and Walk Programme

In addition:-

- 20.11 A letter about local LAG meetings. Cllr Bancroft reported that somebody from the Neighbourhood Watch had been to one of the meetings but had not thought it was very useful.

21. To receive matters for report

- 21.1 Cllr Meylan reported that Slacks Lane from Kneeton seems to be stopped up permanently and asked that a letter be sent to NCC Highways Authority about this. **Action: Clerk to send letter to NCC Highways Authority.**
- 21.2 Cllr Strutt reported that somebody had lit a fire one evening in the entrance to the Sports Pavilion.
- 21.3 Cllr Strutt reported that there seems to be an increasing number of cars being offered for sale at the stables off the A6097 and wondered if planning permission is required for this. **Action: Clerk to make enquiries with RBC.**
- 21.4 Cllr Turner said that the builders seem to be making a good job of rebuilding the wall at the Royal Oak.
- 21.5 Cllr Greason reported that a gate had been put into the fence giving access onto the footpath which runs from Crossways Drive to College Street.

18. Correspondence for information only

Came & Co - Autumn 2011 Newsletter
Clerks and Council Direct - Magazine
RBC - Meeting dates for assorted committees
Rural Community Action - The Playing Field Newsletter - Autumn 11

The meeting closed at 10.00 pm.

Date of next meeting: Monday, 5th December 2011